



The Corporation of the Town of Bracebridge
Development Services Department
1000 Taylor Court, Bracebridge, ON P1L 1R6
Ph. 705 645 5264 Fax 705 645 4209

APPLICATION FOR A SITE ALTERATION PERMIT
(By-Law 2009-018)

OFFICE USE ONLY

Date Received: _____ One (1) original application, one (1) copy of application: _____
Date Accepted: _____ Application Processing Fee (\$250.00): _____
Plus \$100.00/ hectare: _____
Application Number: _____ Environmental Protection Deposit: _____
(100% of the Estimated Value of the project)
Roll No.: _____ Two (2) Copies of Engineer's Certificate: _____
Receipt No: _____ Two (2) Copies of Control Plan: _____
Application to Transfer or Renew – Include two (2) copies of
initial permit: _____
If Received 30 Days Before Expiry (\$125.00): _____
If Received Less Than 30 Days Before Expiry (\$200.00): _____
New Permit: _____ Renewal Permit: _____ Transfer Permit: _____

APPLICANT INFORMATION:

1. Name of Registered Owner _____
Address _____
Postal Code _____ Tel.# Home: (____) _____
Fax: (____) _____ Office: (____) _____
Cottage:(____) _____
E-Mail: _____ Cell: (____) _____
2. Name of Agent _____ Telephone No. _____
Address _____
Postal Code _____ E-mail: _____
Fax: _____ Cell: (____) _____
3. Name of Contractor _____ Telephone No. _____
Address _____
Postal Code _____ E-mail: _____
Fax: _____ Cell: (____) _____
4. Name of Engineer _____ Telephone No. _____
Address _____
Postal Code _____ E-mail: _____
Fax: _____ Cell: (____) _____

5. **Permit Is To:**

Place or Dump Fill: _____
Remove Soil or Topsoil: _____
Place, Dump, Remove or Blast Rock: _____
Any other Action that Alters the Grade of Land: _____

6. **Project Schedule:**

Start Date (yy/mm/dd): _____ Completion Date: (yy/mm/dd): _____

7. **DIMENSIONS OF SITE ALTERATION LOT:** (or dimensions of the right of way, if that is all that is being altered)

Frontage on Road _____ Frontage on Water _____
Depth _____
Area: (Hectres/Acres) _____ Property Description: Twp Lot No. _____
Concession No. _____ Ward _____
Plan No. _____ Parts or Lots _____
Plan of Subdivision No. _____
Municipal or Street Address _____

NOTE:

- a) It is required that this application be filed with the Development Services Department and be accompanied by the prescribed Application Processing Fee of \$250.00; plus \$100.00/ hectare and the applicable Environmental Protection Deposit of 100% of the estimated value of the project. A cheque made payable to the TOWN OF BRACEBRIDGE, or cash or Interac are acceptable. The Application Processing Fee and the Environmental Protection Deposit can be combined or separate when submitted with the Site Alteration application.
- b) The applicant shall attach two (2) copies of the Control Plan.
- c) The applicant shall attach two (2) copies of the Engineer's Certificate.
- d) The applicant shall include the Calculation of costs of implementing the Control Plan and Rehabilitation of Site Alteration.
- e) The applicant shall include a copy of the Deed showing ownership of the property and any registered rights-of-way, together with the PIN number assigned to the property by the Land Registry Office.

By signing this Application you or your agent is authorizing an employee of the Town of Bracebridge to enter upon your property for any purposes related to this Site Alteration Application.

Personal information contained on this form is collected under the authority of the *Municipal Act*, as amended and will be used for the processing of this Site Alteration application. Questions about this application should be directed to the Municipal Engineer and/or the Engineering Technologist, Public Works, 1000 Taylor Court, Bracebridge, Ontario, P1L 1R6, Telephone (705) 645-5264.

AFFIDAVIT

I, _____ of the _____ of _____
in the _____ of _____ solemnly declare that:

- a) I am the Owner(s) of the Site,
- b) I have read By-law 2009-018 and agree to comply with it;
- c) I understand that I am responsible to prevent erosion and sedimentation from or at the Site;
- d) The proposed Site Alteration will be conducted in accordance the Control Plan;
- e) If this is an Application for Renewal, the Site Alteration has been conducted in accordance with the control plan, and has complied with the Performance Measure, to date, and;
- f) I authorize a Designated Officer to enter the Site to determine compliance with the control plan or to perform any work necessary to bring the Site into compliance with the control plan.

All of the above statements are true, and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the _____ of _____)
in the _____ of _____)
this _____ day of _____)
20__.

Signature of Owner(s) or Authorized Agent

A Commissioner, etc.

If signed by an agent, written authorization of the Owner(s) must accompany application.

AUTHORIZATION OF OWNER(S) FOR AGENT OR SOLICITOR TO MAKE THIS APPLICATION: (if applicable)

I/We, _____, am/are the registered owner(s) of the land that is the subject of this application for site alteration and I/we hereby authorize _____ to make this application on my/our behalf.

Date

Signature of Registered Owner

Signature of Registered Owner

TOWN OF BRACEBRIDGE ISSUANCE:

Signature

Date of Issuance

Print Name

Expiry Date