



**The Corporation of the Town of Bracebridge**  
**Development Services Department**  
**1000 Taylor Court, Bracebridge, ON P1L 1R6**  
**Ph. 705 645 5264 Fax 705 645 4209**

**APPLICATION FOR CONSENT**

The undersigned hereby applies to the Committee of Adjustment for the Town of Bracebridge for approval of consent (s) under Section 53 of the *Planning Act*, R.S.O., c.P.13, and as described in this application.

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Complete Application: \_\_\_\_\_  
Date Accepted: \_\_\_\_\_ Required Fee: \_\_\_\_\_  
Application Number: \_\_\_\_\_ One (1) original application, six (6) copies of application: \_\_\_\_\_  
Roll No: \_\_\_\_\_ Seven (7) copies of original sketch: \_\_\_\_\_  
Receipt No: \_\_\_\_\_ Copy of Deed: \_\_\_\_\_

**1. APPLICANT INFORMATION:**

**1.1 NAME OF REGISTERED OWNER (S)**

\_\_\_\_\_

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Mailing Address \_\_\_\_\_

Tel. # Home \_\_\_\_\_ Office \_\_\_\_\_ Cottage \_\_\_\_\_

Fax #. \_\_\_\_\_ E-Mail: \_\_\_\_\_

**1.2 NAME OF SOLICITOR (if involved)**

\_\_\_\_\_

Mailing Address \_\_\_\_\_

Tel. # \_\_\_\_\_ Fax # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**1.3 NAME OF AUTHORIZED AGENT (if any)**

\_\_\_\_\_

Mailing Address \_\_\_\_\_

Tel. # \_\_\_\_\_ Fax # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Please specify to whom you wish communications to be sent:

Owner (automatically sent)     Solicitor     Agent

**2. LOCATION OF SUBJECT LANDS:**

Municipality \_\_\_\_\_ Ward or former Twp. \_\_\_\_\_

Lot # \_\_\_\_\_ Concession # \_\_\_\_\_

Registered Plan of Subdivision # (if any) \_\_\_\_\_ Lot # on Plan \_\_\_\_\_

Reference Plan # (Survey Plan) \_\_\_\_\_ Part # on Survey \_\_\_\_\_

Municipal or 911 Address (not mailing address) \_\_\_\_\_

**3. TYPE AND PURPOSE OF PROPOSED TRANSACTION:** (Check appropriate space)

3.1  **Conveyance** (i.e. sale or other transfer of ownership of land)

i) Creation of new lot

ii) Technical severance (i.e. lots were previously separate but have since merged in title)  
- attach letter of explanation, including dates of purchase and merging

iii) addition to another lot

**Other** (specify - e.g. Lease, correction of title, etc.)

**Grant of Easement or Right of Way** \_\_\_\_\_

3.2 Name of person(s) (Purchasers, etc.) to whom land or interest in land is intended to be conveyed, etc., if known.

Relationship of purchaser (if any) to present owner of land - \_\_\_\_\_

**4. DESCRIPTION OF THE SUBJECT LANDS:**

4.1 **DIMENSIONS OF PROPOSED SEVERED LOT:** (or dimensions of the right of way, if that is all that is being severed)

Frontage on Road \_\_\_\_\_ Frontage on Water \_\_\_\_\_  
Depth \_\_\_\_\_ Area \_\_\_\_\_

(a) **USE OF PROPOSED SEVERED LOT:**

<u>Existing</u>	<u>Proposed</u>
<input type="checkbox"/>	<input type="checkbox"/> Vacant
<input type="checkbox"/>	<input type="checkbox"/> Seasonal Residential
<input type="checkbox"/>	<input type="checkbox"/> Permanent Residential
<input type="checkbox"/>	<input type="checkbox"/> Multiple Residential (e.g. duplex, etc)
<input type="checkbox"/>	<input type="checkbox"/> Agricultural (give details of type of operation below)
<input type="checkbox"/>	<input type="checkbox"/> Commercial (give details below, including business name)
<input type="checkbox"/>	<input type="checkbox"/> Addition to abutting lands (give details below and show on sketch)
<input type="checkbox"/>	<input type="checkbox"/> Grant of Right of Way or Easement
<input type="checkbox"/>	<input type="checkbox"/> Other (specify) _____

(b) Provide any additional details of above, if necessary. \_\_\_\_\_

(c) **NUMBER AND TYPE OF BUILDINGS AND STRUCTURES ON PROPOSED SEVERED LOT:**

Existing

Proposed

4.2 **DIMENSIONS OF PROPOSED RETAINED LOT # 1:** (List separately if more than one retained lot)

Frontage on Road \_\_\_\_\_ Frontage on Water \_\_\_\_\_  
Depth \_\_\_\_\_ Area \_\_\_\_\_

**DIMENSIONS OF PROPOSED RETAINED LOT # 2:** (if applicable)

Frontage on Road \_\_\_\_\_ Frontage on Waterr: \_\_\_\_\_

Depth \_\_\_\_\_ Area \_\_\_\_\_

**(a) USE OF PROPOSED RETAINED LOT(S):** (Indicate Lot # 1 or 2, if applicable)

- | <u>Existing</u>          | <u>Proposed</u>   |
|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> Vacant   |
| <input type="checkbox"/> | <input type="checkbox"/> Seasonal Residential                                     |
| <input type="checkbox"/> | <input type="checkbox"/> Permanent Residential                                    |
| <input type="checkbox"/> | <input type="checkbox"/> Multiple Residential (e.g. duplex, etc)                  |
| <input type="checkbox"/> | <input type="checkbox"/> Agricultural (give details of type of operation below)   |
| <input type="checkbox"/> | <input type="checkbox"/> Commercial (give details below, including business name) |
| <input type="checkbox"/> | <input type="checkbox"/> Addition to abutting lands (give details below)          |
| <input type="checkbox"/> | <input type="checkbox"/> Grant of Right of Way or Easement                        |
| <input type="checkbox"/> | <input type="checkbox"/> Other (specify)  |

**(b)** Provide any additional details of above, if necessary. \_\_\_\_\_

**(c) NUMBER AND TYPE OF BUILDINGS AND STRUCTURES ON PROPOSED RETAINED LOT(S) :**

Existing \_\_\_\_\_

Proposed \_\_\_\_\_

**4.3** a) What is the existing official plan designation(s) of the subject land? \_\_\_\_\_

b) What is the zoning of the subject land? \_\_\_\_\_

**5. ACCESS:**

**5.1 TYPE OF ACCESS FOR PROPOSED SEVERED LOT:**

- |    |  |                          |                    |
|----|--|--------------------------|--------------------|
| i) | <input type="checkbox"/> a) Municipal Road Year round maintained | <input type="checkbox"/> | Provincial Highway |
|    | <input type="checkbox"/> b) Municipal Road Seasonally maintained | <input type="checkbox"/> | Water              |
|    | <input type="checkbox"/> c) Private Road - Existing              | <input type="checkbox"/> | Other (specify)    |
|    | - Proposed   | <input type="checkbox"/> | _____              |

ii) **Name of Street or Road** \_\_\_\_\_

**5.2 i) TYPE OF ACCESS FOR PROPOSED RETAINED LOT:**

- |                          |   |                          |                    |
|--------------------------|---|--------------------------|--------------------|
| <input type="checkbox"/> | a) Municipal Road Year round maintained | <input type="checkbox"/> | Provincial Highway |
| <input type="checkbox"/> | b) Municipal Road Seasonally maintained | <input type="checkbox"/> | Water              |
| <input type="checkbox"/> | c) Private Road - Existing              | <input type="checkbox"/> | Other (specify)    |
|                          | - Proposed                              | <input type="checkbox"/> | _____              |

ii) **Name of Street or Road** \_\_\_\_\_

**5.3** If the proposed access is by WATER, describe the docking and parking facilities to be used on the mainland? Specify name of marina and distance of facility from the subject lands. Provide written permission from marina.

\_\_\_\_\_

**5.4** i) **ENTRANCE(S) FOR SEVERED LOT:** Existing  Proposed

Note: Please be sure to illustrate the existing and/or proposed entrance(s) on your sketch.

Has an Entrance Permit been applied for, if an entrance(s) is proposed?

\_\_\_\_\_

i) **ENTRANCE(S) FOR RETAINED LOT:** Existing  Proposed

Note: Please be sure to illustrate the existing and/or proposed entrance(s) on your sketch.

Has an Entrance Permit been applied for, if an entrance(s) is proposed?

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**6. SERVICING INFORMATION:**

**6.1 i) TYPE OF WATER SUPPLY AND SEWAGE DISPOSAL PROPOSED FOR THE SEVERED LOT ?**

**WATER**

- a) Municipal piped water [ ]
- b) Lake [ ]
- c) Private Well [ ]
- d) Other (specify) \_\_\_\_\_

**SEWAGE**

- a) Municipal sewer [ ]
- b) Septic tank & tile bed [ ]
- c) Pit privy [ ]
- d) Other (specify) \_\_\_\_\_

- ii) Are the above services: - [ ] existing
- [ ] shared with another building and/or lot (specify) \_\_\_\_\_
- [ ] proposed upon construction

**6.2 i) TYPE OF WATER SUPPLY AND SEWAGE DISPOSAL PROPOSED FOR THE RETAINED LOT ?**

**WATER**

- a) Municipal piped water [ ]
- b) Lake [ ]
- c) Private Well [ ]
- d) Other (specify) \_\_\_\_\_

**SEWAGE**

- a) Municipal sewer [ ]
- b) Septic tank & tile bed [ ]
- c) Pit privy [ ]
- d) Other (specify) \_\_\_\_\_

- ii) Are the above services: - [ ] existing
- [ ] shared with another building and/or lot (specify) \_\_\_\_\_
- [ ] proposed upon construction

**6.3 OTHER SERVICES** (check if the service is available):

- Electricity [ ] Telephone [ ]
- School Busing [ ] Garbage Collection [ ]

**6.4** Are there any existing restrictive covenants or easements affecting the lands (i.e. rights of way, utility easements, etc.)? Please explain

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**7. HISTORY OF THE SUBJECT LANDS:**

- a) Have the subject lands ever in the past been the subject of an application for consent or a Plan of Subdivision under the Planning Act? Yes [ ] No [ ] Unknown [ ]

If yes, and if known, specify the appropriate file number and status of the application.

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- b) Has the ~~present~~ owner severed any land from the parcel originally acquired ? Yes [ ] No [ ]

If the answer is "yes", please show previous severances on the required sketch and supply the following information:

- Number of Lots created \_\_\_\_\_ Year Lots created \_\_\_\_\_
- Land Use \_\_\_\_\_ Name of Transferee \_\_\_\_\_

**8. CURRENT APPLICATIONS:**

- a) Are there any pending existing applications for approval of a Plan of Subdivision or another consent application on this property Yes [ ] No [ ]

If YES, and if known, specify the appropriate file number and status of the application.

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b) Are you applying for additional Consents on this or neighbouring lands simultaneously with this application ?

Yes [ ] No [ ]

c) Is the property the subject of a pending application for an Official Plan Amendment, a Zoning By-Law amendment, or any Minor Variance? Yes [ ] No [ ] Unknown [ ]

If YES, and if known, specify the appropriate O.P., By-Law or Variance number and status of the application.

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**INFORMATION TO BE SUBMITTED:**

1. It is required that this application be filed with the Secretary-Treasurer of the Committee of Adjustment and be accompanied by a fee of \$807.00 plus \$61.00 per proposed parcel for septic review in cash or by cheque made payable to the **TOWN OF BRACEBRIDGE**.
2. The applicant shall provide one (1) original application form for each application and six (6) copies of the consent application form for each proposed consent. If six (6) copies of the application are not provided, the applicant will be charged copying fees of \$25.00.
3. The applicant shall attach to this application seven (7) plans/sketches coloured coded as detailed in the instruction sheets and showing the following information (in multiple applications, a total of seven (7) sketches may be sufficient if all proposed parcels can be shown on the one sketch. Individual severed parcels should be numbered):
  - the severed lands and all of the abutting retained or other lands owned by the applicant, including dimensions and acreages of the lots;
  - the distance between the grantor’s land and the nearest Township lot line;
  - the location of all previous severances from the subject property;
  - the location of all natural and artificial features on the subject lands and adjacent lands that may affect the applications, such as buildings, septic systems, wells, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, slopes, wooded areas, etc.;
  - the use of adjoining lands (e.g. residential, agricultural, cottage, commercial, etc.);
  - the location, width and names of any roads within or abutting the subject lands, indicating whether they are public travelled roads, private roads or rights of way, or unopened road allowances;
  - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
  - the location and nature of any restrictive covenant or easements affecting the property;
  - the location of present or proposed entrances to the severed and retained parcel(s).

When required by the Committee of Adjustment, the plan mentioned above shall be signed by an Ontario Land Surveyor, but otherwise a sketch to **scale** will be required. Sketches to scale with the above information are required to be submitted in metric measurement. Please show dimensions on the sketch (refer to sample sketch in instruction sheets).

4. Include a copy of your Deed showing ownership and any registered rights of way.
5. A separate application form and signature page is required for each severed lot being applied for.

By signing this Application you or your agent are authorizing an employee of the Town of Bracebridge to enter upon your property to take pictures for purposes related to this Consent Application.

Personal information contained on this form is collected under the authority of the *Planning Act*, R.S.O., 1990, Chapter P13, as amended and will be used for the processing of this consent application. Questions about this collection should be directed to the Secretary Treasurer, Development Services Department, 1000 Taylor Court, Bracebridge, Ontario, P1L 1R6, Telephone (705) 645-5264.

**AFFIDAVIT**

I, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_  
in the \_\_\_\_\_ of \_\_\_\_\_ solemnly declare that:

All of the above statements are true, and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the \_\_\_\_\_ of \_\_\_\_\_ )  
in the \_\_\_\_\_ of \_\_\_\_\_ )  
this \_\_\_\_\_ day of \_\_\_\_\_ )  
20\_\_ )

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
A Commissioner, etc.

If signed by an agent, written authorization of the Owner must accompany application.

**AUTHORIZATION OF OWNER(S) FOR AGENT OR SOLICITOR TO MAKE THIS APPLICATION: (if applicable)**

I/We, \_\_\_\_\_, am/are the registered owner(s) of the land that is the subject of this application for a consent and I/we hereby authorize \_\_\_\_\_ to make this application on my/our behalf.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Registered Owner

\_\_\_\_\_  
Signature of Registered Owner

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**OFFICE USE ONLY**

Reference Files: